



Head Teacher. Neil Reilly
Deputy Head Teacher. Nick File

20th March 2023

Dear Parents and Carers,

Our school is part of OWN Trust and as part of our structure we have a Local Governance Committee (LGC) that works to support and challenge the school leadership. The LGC is made up of elected parent governors, elected staff governors, and governors appointed by the trustees.

We have vacancies on our LGC and would like to hear from parents or carers who are interested by 3pm on Tuesday 28 March 2023 .

If you wish to stand as a parent governor, you can nominate yourself by completing and returning the form attached to this letter. If we receive more nominations than there are vacancies, we will hold a ballot and we will write to parents then, with details.

All local governors, whether appointed or elected, are required to have a DBS (Disclosure and Barring Service) clearance. This is a simple process and the school will arrange it. Anyone who fails the DBS clearance checks cannot be involved in school governance and any appointment or election would therefore be invalid.

About the role

Ultimate responsibility for the school's statutory duties rests with OWN Trust but governors are our 'boots on the ground' and their role is to challenge and support the school leadership and make sure all the children in our care are safe, well, happy, and making good educational progress. Governors are supported in this role by the school leadership, fellow governors, central trust officers, and trustees.

Expectations and time commitments of the role

- We meet formally as a Local Governance Committee in the second half of each term. Meetings take place in the evening.

Time commitment approximately 10 hours



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- In the first half of each term you would be expected to have a minimum of one 'contact point' with the school. This could be a visit, virtual meeting, or telephone call to keep abreast of what is happening in school. This might be a general contact or it might have a focus on something in particular. *Time commitment approximately 4-6 hours.*
- Once you have settled in, you might opt to take responsibility for monitoring one particular area of the LGC's role. This is called a portfolio and currently these are: Safeguarding, SEND, Finance, Quality of Education and Premia (additional funding). Sometimes you might meet with governors from other schools in the Trust who have the same portfolios.
Additional time commitment approximately 4 -6 hours.
- All governors need to complete induction and safeguarding training modules within three months of starting.
Time commitment approximately 5 hours in your first year.
- We purchase a training package for local governors and there are lots of free courses available that you might choose to attend.
Time commitment - variable

I hope you will consider joining us. If you want more information about the role, please ask to speak to the Head or Deputy Head or look on the school or OWN Trust websites.

Yours sincerely

Mr N Reilly
Headteacher