

Success for All



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Deputy Headteacher: Mr Nicholas File, B.Sc. (Hons)

6th October 2020

Dear Parents/Carers

VIRTUAL PARENT CONSULTATIONS

You should receive a link/ appointment for a virtual parent meeting if you responded to the initial letter by the end of the day on either **Wednesday 7th October for EYFS and Year 1&2** or **Wednesday 14th October for years 3,4,5 and 6**. Please can you confirm that you have received this link, as there have been instances (during our tests) where it may have not been delivered properly or ended up in spam mail. If you haven't received the link by Thursday, please contact your class teacher and they will be able to resend the link.

At the time of the parents evening you will need to click the link you received and you will be placed into a waiting room until the teacher is free to admit you to the video call. If you have TEAMS downloaded and you have a secondary aged child who uses TEAMS then you will have to ensure you are signed in as the correct user.

If you have not requested a virtual parents meeting then, your class teacher will endeavour to contact you by telephone over the next few weeks to give you verbal feedback on how your child has settled into their new class.

Please remember each family will be offered a **10 minute appointment** for each child.

Kind Regards

Mr N File

Deputy Head Teacher

