



Head Teacher. Neil Reilly
Deputy Head Teacher. Nick File

OWN Trust Photography and Filming Consent Form

Information for parents and carers

OWN Trust and Nene Valley Primary School aim to provide a safe and enjoyable experience for every child or young person.

To help us do this, please note the following important information:

- We recognise the need to ensure the welfare and safety of all children.
- We have written guidelines which set out how photographs and videos of children involved in our activities should be taken and shared. A copy of the Photography and Filming Guidelines is available at the school office or on the website.
- We will take all steps to ensure images of children are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Designated Safeguarding Lead, Nick File, immediately.
- We will not take or share photographs, video or other images of children and young people without the consent of children's parents or carers.

These guidelines fit with our overarching online safety policy. If you would like to know more about this, please contact the school office.

Parents and carers: please read and discuss this consent form with your child and then fill it in and return it to the school office. Please read the consent and understanding statements carefully, tick the corresponding box and sign to confirm your decision. These permissions will be used for the duration of your child's time at the school, but should you change your mind with regard to these permissions please contact the school office.

You will be reminded on an annual basis if you wish to change the permissions.

If you have any questions or concerns, please contact us.

Child's Name:

	Consent (please tick as appropriate)	YES	NO
1.	I confirm that I have read OWN Trust and Nene Valley Primary School's photography and filming guidelines.		
2.	I give consent to my child's photograph being used within OWN Trust and Nene Valley Primary School for internal display purposes.		
3.	I give consent for photos of my child to be used within printed publications produced by OWN Trust and Nene Valley Primary School (e.g., newsletter, brochure) which may also be used online.		
4.	I give consent for photos of my child to be used on the OWN Trust and Nene Valley Primary School's websites, newsletters and social media.		
5.	I give consent for photos of my child to be used by the local media for school activities (e.g., newspaper, online news).		
6.	I give consent for photos to be taken of my child by external photographers for individual and class photos and I DO understand that the proofs may be sent to other parents in the class (in the case of class photos) and that the external photographers will also retain a copy on their system.		
7.	I give consent to my child being videoed internally for educational/learning purposes at OWN Trust and Nene Valley Primary School.		
8.	I give consent to my child being videoed for use on OWN Trust and Nene Valley Primary School's websites, newsletters and social media.		

	Understanding (please tick as appropriate)	YES	NO
1.	I understand the potential risks associated with the use and distribution of these images as outlined in the guidelines		
2.	I understand how these images or videos will be stored within the organisation and how long for, as outlined in the guidelines		
3.	I understand that if I withdraw consent for my child's image to be used or shared in the future, it will not be possible to remove images that have already been published or distributed		
4.	I understand that I must gain permission before sharing photographs/videos of other people's children on social media or that I must not share photographs/videos taken during OWN Trust and Nene Valley Primary School's events on social media		
5.	I understand that if I share images of my child with friends and family, I should check the privacy settings of my social media account first to understand who else will be able to view these images.		
	Parent - Print Name:		
	Parent - Signature:		
	Date:		